

BRIGHTER FUTURES ANNUAL GENERAL MEETING

5th October 2021

at the Brighter Futures, 34 Wellington Road, Rhyl.

AGM Minutes

The AGM was held during at the Brighter Futures Facility on Wellington Road with all members attending solely for AGM proceedings. The AGM was held virtually in accordance with the governing documents. Key committee members for the AGM were Shane Owen (Chair), Jayne Jones (Secretary) and Katherine Park (Treasurer).

Chair's Introduction

Shane welcomed everyone to our first AGM as a charity. The AGM is an important part of our governance and a necessary activity as a charity. Shane reminded those present that our website includes a section devoted to governance (hub) and this will be the prime method of communication with members on AGM matters. Those without internet access are able to request information by post.

Meeting Particulars

1. Shane explained that during the AGM, members of the charity will be asked to vote on a number of matters.
2. Shane advised that from the register of members attending the conference that the AGM is quorate, with all members present.
3. No Apologies were received.
4. There were no matters arising for this meeting.

Annual Return

A copy of the annual report and accounts were circulated to all members for review by Jayne, the report has been produced by Salisbury Accountants on behalf of the Trustees and will be sent by them to the Charity Commission if approved at this meeting.

Trustee resignations

The chair explained that Jayne Jones and Katherine Park along with himself now retire from the Committee on rotation as required by the constitution but are eligible for re-election.

Trustee Elections

The position of Chairperson is now vacant, Jayne proposed that Shane again take on the role for another 12 months, this was seconded by Katherine and accepted.

The Chair nominated Jayne Jones to be re-elected as Secretary which was seconded by Katherine Park, Jayne accepted the position.

The Chair nominated Katherine Park to be re-elected into the role of Treasurer to which Jayne Jones seconded and was accepted.

Acceptance of the Annual Report and Accounts.

A motion to accept the AR and A was proposed by Katherine and passed unanimously by the membership.

AOB related to AGM business

There was no AOB and the AGM closed, the next meeting of the trustees will be 8th November 2021 at 5pm.

Minutes approved as a true record of the AGM

S Owen (Chair) _____

J Jones (Secretary) _____

K Park (Treasurer) _____

Dated _____

**BRIGHTER FUTURES
Board meeting agenda**

Date:	
Time:	
Location:	

Item	Description	Action	Time allotted
1	Present and apologies		5
2	Declaration of interests		5
3	Review of actions from previous meeting		10
4	Approve minutes of previous meeting		5
5	<ul style="list-style-type: none"> <i>Operational plan update</i> 		30
6	<ul style="list-style-type: none"> <i>Financial update</i> 		20
7	<ul style="list-style-type: none"> <i>Projects update</i> 		20
8	<ul style="list-style-type: none"> <i>Health, Safety & Safeguarding</i> 		20
9	<ul style="list-style-type: none"> <i>Building update</i> 		20
10	Any other business		15
	Next meeting [Time, date and location of next meeting]		

2.5hrs