

## **BF Committee**

**1<sup>st</sup> March 2021**

**at the Brighter Futures, 34 Wellington Road, Rhyl.**

### **Minutes**

#### **Present:**

Jayne Jones  
Katy Park  
Shane Owen  
Jamie Owen

#### **Apologies:**

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#### **Matters arising:**

# # Lockdown update, Tier 4 remains in place with WG due to update on the latest review on the 12<sup>th</sup>

#### **Personnel (staff and volunteers).**

# All core training completed, additional training arranged for April with QTS (H&S and Risk Assessment), PAT courses to be undertaken by coordinator and ASD group volunteer.

# Volunteer Policies and Procedures completed, a new WCVA safeguarding review has been received and will be completed as a team activity in April.

# BDS check for KP still required, to be completed in April.

# Healthy lifestyle activities continuing, support being provided by Sported to make the most of this through physical activity and healthy eating.

# SO to contact Living Wage to register as living wage employer and feedback at next meeting.

#### **Financials**

# Please see attached finance report (Feb finance report)

# Various grant funding discussed and prioritised.

# Building purchase options discussed and options for reducing ongoing costs reviewed, SO to research solar panels options for photo PV to reduce electricity costs.

#### **Safeguarding, Health & Safety**

# V4.1 of Covid19 risk assessment remains most current.

# WCVA are holding another event online, SO to attend.

# Child Protection training now fully updated.

# New cleaning / disinfection action plan / routine agreed

### **Building matters**

# Women's Toilet flooring temporary fix with none slip rubber mats.

# Allotment work is almost complete, some planting has now began, KWT to visit end of the month.

# Fareshare for YG now arrange for 12 months with WG funding.

# Music room and upstairs toilet almost finish, work should be completed next week

# Building report reviewed.

### **Any other business**

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### **Next meeting**

# Next Meeting is set for 5pm 3<sup>rd</sup> May 2021.