

BF Committee

5th July 2021

at the Brighter Futures, 34 Wellington Road, Rhyl.

Minutes

Present:

Jayne Jones

Katy Park

Shane Owen

Jamie Owen, Stephen Johnson, Brian Penney, David Hampson,

Apologies:

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Matters arising:

Building purchase discussion/update, completion due later this month, Edward Hughes will confirm exchange date on Friday.

Personnel (staff and volunteers).

Staff holidays discussed, new diary created and kept at bar area to be updated by each member ensuring where possible 2 remain on-site.

LGBTQ training to be booked this month and completed in Aug/Sept as time allows.

Certificates need to be updated and stored in the personnel file.

Financials

Please see attached finance report

Various grant funding discussed and prioritised, reports have been started but still requiring final updates to research solar panels options for photo PV to reduce electricity costs.

Safeguarding, Health & Safety

V4.1 of Covid19 risk assessment remains most current, new changes mean the assessment is above requirements and should continue to be used.

SJ to organise Gas boiler annual safety service.

JJ and KP DBS to be refreshed this month

Building matters

SO feedback on sustainability options, some quotes have come in for PV Solar and others are due, a quote has been requested for 3 phase power upgrade, contact made with GYM/CVSC to look at further options, a new scheme has been launched recently.

Sensory room final set-up required asap, DH to arrange.

Main Cleaning to be done on Thursday afternoon, each group should be encouraged to assist with daily tasks.

Costings required to upgrade fridges and freezer storage to A+++ required and an analysis on what savings this might bring.

Workshop is being updated by RMS, new work resurfaces and storage will be created and a general tidy in August.

Any other business

Summer Fair discussion

Next meeting

Next meeting is set for 5pm 13th September 2021.