

Adult Groups Health & Safety Risk Assessment - Men's Shed & Women's Shed

New assessment: 31 August 2026

Facility	Brighter Futures Community Facility, 34 Wellington Road, Rhyl LL18 1BN	Assessment area	Adult daytime groups - Men's Shed and Women's Shed
Current sessions	Men's Shed: Monday 10:00-14:30 Women's Shed: Wednesday 10:00-14:30	Review cycle	At least annually and sooner after significant change, incident, new activity/equipment or changed participant needs
Attendance / capacity	Variable; session lead must keep attendance within fire capacity, safe room layout and activity-specific supervision	Persons covered	Adult participants, employees, volunteers, visitors and others affected by group activities
Approval	Responsible person / H&S / Adult safeguarding lead to complete	Next review	By 31 August 2027 or sooner if required

Important use notes

This assessment covers the routine operation of the adult daytime groups and the ordinary social, creative and practical activities associated with them. It does not replace the separate General, Fire, Kitchen, Workshop, Vehicle or activity-specific assessments. Where a session moves into a higher-risk activity, the relevant linked assessment takes priority.

This assessment assumes adult participants. Any activity involving children or young people must also follow the relevant youth/family arrangements and safeguarding controls.

Adult group operating principles

- The groups are welcoming, inclusive spaces intended to reduce isolation and loneliness, build relationships and support health and wellbeing.
- Men's Shed is member-led and public descriptions of the group's work include peer support, hobbies/projects, woodwork, gardening, music, crafts and community projects.
- Women's Shed is an informal social group; public descriptions include crafts, mosaic work, training, social support, trips, charitable fundraising and community-benefit projects.
- Participation is voluntary. People should be supported to do as much or as little as they wish, but only activities that are safe for their capability, health and experience should be undertaken.
- Staff and volunteers should adapt activities for mobility, disability, communication, mental-health or other individual needs without making assumptions about a participant.
- Higher-risk practical work, machinery, cooking, vehicle use and off-site activities must follow the separate specialist assessment for that activity.

Priority verification and improvement actions

Priority	Topic	Required action / verification
High	Fire / assisted evacuation	Confirm the current Fire Risk Assessment, safe capacity for the rooms used, evacuation roles and any individual assisted-evacuation arrangements needed for participants with reduced mobility or other needs.
High	First aid / individual needs	Confirm adult-group first-aid cover and an appropriate approach for relevant health, allergy, mobility and emergency information in an open-access setting. Keep only necessary information and handle it confidentially.
High	Workshop access / competence	Confirm the Workshop Risk Assessment is current, the maximum occupancy of 8 is observed, authorised-user/training records are current and dangerous machinery remains restricted to competent users.

Priority verification and improvement actions - continued

Priority	Topic	Required action / verification
Medium	Adult safeguarding / wellbeing	Ensure staff and regular volunteers know the adult safeguarding route, how to respond to distress or disclosure, and when to escalate an immediate welfare concern or emergency.
Medium	Accessibility / falls	Include access routes, seating, toilets, lighting, steps/level changes and floor condition in the pre-session check. Make reasonable adjustments and isolate defects that cannot be made safe.
Medium	Crafts / substances	Maintain a simple inventory for craft adhesives, paints, sprays and other products; keep Safety Data Sheets/COSHH assessments where needed and use safer products/methods where practicable.
Medium	Trips / community projects	Use a separate trip, event or task-specific assessment whenever the location, transport, tools, public environment or activity creates risks not adequately covered here.

Assessment method and risk scoring

Risk ratings are shown as Initial → Residual. The rating is Likelihood × Severity using the same 4 × 4 approach used in the current Brighter Futures youth and sports assessments. Scoring supports judgement; it does not replace the need to implement reasonably practicable controls.

Likelihood	Meaning	Severity	Meaning
1	Unlikely / rare	1	Minor - first aid / short-lived effect
2	Possible	2	Moderate - treatment / short-term absence
3	Likely	3	Serious - significant injury / longer-term effect
4	Very likely / expected	4	Major - life-changing injury or fatality

Categories: Low 1-2 | Moderate 3-5 | High 6-9 | Very High 10-16. High and Very High residual risks require active management and further action.

Session management rules

- A named session lead should be identified whenever the group is open.
- Attendance and room use must remain compatible with the current Fire Risk Assessment and safe staffing arrangements.
- Participants and volunteers are encouraged to report hazards, near misses, injuries, changes in health that affect an activity, and concerns about equipment or premises.
- No person should use workshop machinery, powered equipment or undertake a higher-risk task simply because they have used similar equipment elsewhere; local authorisation and controls apply.
- One-to-one support may take place where appropriate, but staff should follow safeguarding and lone-working arrangements and avoid becoming isolated where help could not be summoned.
- Staff may stop or modify any activity where conditions, behaviour, health, equipment or staffing make it unsafe.

1. Group management, wellbeing and adult safeguarding

Hazard / activity	Who may be harmed	Controls to be in place	Further action / verification
Participant becomes distressed, overwhelmed or unwell, or a session unintentionally worsens anxiety, stress or other wellbeing needs. <i>Area: Wellbeing / peer support</i> Initial: 9 High → Residual: 3 Moderate	Adult participants; staff and volunteers supporting them	- Groups operate as friendly, low-pressure social spaces; participation in activities is voluntary. - Staff/volunteers listen, remain within their role and use appropriate support/signposting rather than attempting clinical assessment or treatment. - Participants may step away from an activity, take a break or choose a quieter space where this can be done safely. - Known triggers or support needs are considered sensitively and only shared on a need-to-know basis.	- Confirm staff know the route for urgent mental-health/welfare concerns and when emergency services are required. - Record significant incidents or recurring concerns and review whether additional individual or session controls are needed. <i>Owner / timing: Session Lead / Safeguarding Lead / Ongoing</i>
Adult safeguarding concern, abuse, exploitation, neglect, self-neglect or inappropriate conduct. <i>Area: Adult safeguarding</i> Initial: 12 Very High → Residual: 4 Moderate	Adult participants, especially adults who may be at risk; staff/volunteers may receive disclosures	- Organisational safeguarding policy and designated reporting route apply. - Staff/volunteers maintain professional boundaries and respect privacy, dignity and confidentiality. - Concerns are recorded and escalated through the safeguarding route; staff do not investigate allegations themselves. - Immediate danger or serious medical risk is treated as an emergency.	- Verify current adult safeguarding contacts and that regular staff/volunteers know how to respond to a disclosure or concern. - Review any activity involving handling another person's money, personal information or physical support where additional controls may be required. <i>Owner / timing: Safeguarding Lead / Before sign-off / ongoing</i>
Challenging behaviour, verbal abuse, threats, conflict or violence causing injury or distress. <i>Area: Whole session / public-facing activity</i> Initial: 9 High → Residual: 3 Moderate	Participants, staff, volunteers and visitors	- Respectful group rules and expectations are communicated; staff intervene early when behaviour begins to escalate. - Staff use non-confrontational communication and seek support rather than placing themselves at unnecessary risk. - Access to phones/radios/panic arrangements is maintained in line with site procedures. - Serious incidents are recorded and police/emergency services contacted where appropriate.	- Refresh conflict/de-escalation awareness for staff who regularly manage public-facing sessions. - Review incident patterns and introduce individual/session controls if recurring triggers are identified. <i>Owner / timing: Session Lead / H&S / After incidents and annual review</i>

2. Premises, access, fire and medical safety

Hazard / activity	Who may be harmed	Controls to be in place	Further action / verification
Slips, trips or falls from wet floors, clutter, steps, uneven surfaces, poor lighting or mobility difficulties. <i>Area: Entrances, rooms, stairs, toilets and circulation routes</i> Initial: 12 Very High → Residual: 3 Moderate	Adult participants, staff, volunteers and visitors; consequences may be greater for people with reduced mobility	• General premises controls apply; walkways and exits are kept clear and spillages dealt with promptly. • Suitable seating is available and room layouts avoid unnecessary obstacles or trailing cables. • Lighting, handrails, ramps/level changes and floor condition are included in routine checks. • Participants are not expected to carry equipment or use access equipment beyond their capability.	• Record a simple pre-session walk-through covering access, floors, furniture, toilets, lighting and escape routes. • Isolate any serious defect until repaired and make reasonable adjustments for known access needs. <i>Owner / timing: Session Lead / Facilities / Before each session</i>
Fire or smoke causing burns, smoke inhalation, panic or delayed evacuation. <i>Area: Fire and evacuation</i> Initial: 12 Very High → Residual: 4 Moderate	Everyone on site	• Separate Fire Risk Assessment applies; alarms, call points, emergency lighting and firefighting equipment are managed under site arrangements. • Escape routes/final exits remain clear and group staff know the evacuation procedure and assembly arrangements. • Smoking/vaping is not permitted inside the facility. • Staff take account of participants who may need assistance to evacuate.	• Confirm safe group capacity for the rooms used and current fire-drill/test records. • Identify proportionate assisted-evacuation arrangements for anyone who cannot self-evacuate safely; record individual PEEP-type arrangements where appropriate. <i>Owner / timing: Fire Responsible Person / Session Lead / Before sign-off and FRA cycle</i>
Delayed or inadequate response to injury, sudden illness, falls, asthma, allergy, seizure, diabetes or other medical event. <i>Area: First aid / medical needs</i> Initial: 12 Very High → Residual: 4 Moderate	Participants, staff, volunteers and visitors	• First-aid equipment and emergency communication are available under site arrangements. • Participants are encouraged to tell staff about relevant health, mobility or allergy needs where this affects safe participation; disclosure is voluntary unless required for a specific higher-risk activity. • Staff only assist with medication in accordance with organisational procedure and their training/authorisation. • Emergency services are called where symptoms or injury require urgent treatment.	• Refresh the first-aid needs assessment to ensure adult daytime groups are covered. • Agree a proportionate method for holding emergency contact/health information for regular participants who choose to provide it, with confidentiality and data-minimisation controls. <i>Owner / timing: H&S / Session Lead / Before next review cycle</i>
Strains, sprains, crush injuries or trapped fingers while moving tables, chairs, stock, donated materials or equipment. <i>Area: Manual handling / session setup</i> Initial: 9 High → Residual: 3 Moderate	Staff, volunteers and participants who assist	• Hazardous manual handling is avoided or reduced where practicable; trolleys/lifting aids and team lifts are used where suitable. • Heavy/bulky items are stored at sensible heights and routes are cleared before movement. • People are not asked to lift or carry beyond their capability; individual health/mobility is considered. • Task-specific assessment is used for unusual, repetitive or particularly heavy handling.	• Identify any routine heavier tasks associated with donations, furniture, workshop materials or community projects and assess them specifically if the general controls are insufficient. <i>Owner / timing: Session Lead / Facilities / On task change</i>

3. Refreshments, food, crafts and music

Hazard / activity	Who may be harmed	Controls to be in place	Further action / verification
Burns or scalds from kettles, hot drinks, hot water, ovens or other kitchen equipment. <i>Area: Refreshments / kitchen</i> Initial: 8 High → Residual: 3 Moderate	Participants, staff and volunteers	- Hot drinks are prepared on stable surfaces and carried carefully; spills are cleaned promptly. - People with reduced dexterity, balance or vision are offered assistance where requested. - Cooking or use of higher-risk kitchen equipment follows the separate Kitchen Risk Assessment. - Damaged appliances are removed from use and reported.	- Confirm group leads know when the separate Kitchen Risk Assessment is required rather than treating the activity as routine refreshments. - Keep hot-water/burn first-aid arrangements appropriate to the activities actually undertaken. <i>Owner / timing: Session Lead / Catering / Ongoing</i>
Allergic reaction, food intolerance or illness from shared food/refreshments. <i>Area: Food and refreshments</i> Initial: 8 High → Residual: 4 Moderate	Participants, staff, volunteers and visitors consuming food	- Food-hygiene and allergen controls are managed under the food-safety/SFBB system. - Participants are encouraged to tell staff about relevant allergies when food is being provided. - Food is stored, prepared and served using suitable hygiene controls and cross-contamination precautions. - Food brought in for sharing is managed sensibly; unknown ingredients are not presented as allergen-free.	Ensure allergen information/labels are available for organised food activities and staff know the emergency response to a suspected severe allergic reaction. <i>Owner / timing: Catering / Session Lead / When food is provided</i>
Cuts, punctures, burns or chemical/skin exposure from crafts, mosaic work, scissors, needles, hot-glue tools, paints, adhesives or cleaning products. <i>Area: Crafts / creative activities</i> Initial: 8 High → Residual: 3 Moderate	Participants, staff and volunteers	- Activity leader selects suitable tools/materials and gives instruction appropriate to the task and participant capability. - Sharp or hot tools are stored safely when not in use and damaged items are removed. - Products remain labelled; safer products are preferred and Safety Data Sheets/COSHH controls are followed where applicable. - Ventilation and task-appropriate PPE are used where the product/activity requires them.	- Maintain a simple craft-product inventory and remove unidentified/obsolete substances. - Complete a task-specific assessment for unusually sharp, hot, dusty or chemical processes not covered by routine craft controls. <i>Owner / timing: Session Lead / Activity Lead / Before new activities</i>
Trips, electric shock, hearing discomfort or impact injury from instruments, amplifiers, stands, leads and music equipment. <i>Area: Music / social activity</i> Initial: 6 High → Residual: 2 Low	Participants, staff, volunteers and visitors	- Cables are routed away from walkways or secured; equipment is visually checked and damaged electrical items removed from use. - Stands/instruments are positioned to avoid obstruction and stored safely after use. - Volume is kept at a reasonable level for the space and exposure duration; people may move away from amplified sound if uncomfortable. - Electrical maintenance follows the site equipment regime.	Review layout and volume when amplified music, performances or larger audiences are planned; use a separate event assessment where the scale changes materially. <i>Owner / timing: Activity Lead / Before music sessions/events</i>

4. Workshop, tools and practical projects

Hazard / activity	Who may be harmed	Controls to be in place	Further action / verification
Serious injury from machinery, powered tools, abrasive wheels, presses, rotating/cutting parts or unsafe isolation. <i>Area: Workshop / machinery</i> Initial: 16 Very High → Residual: 4 Moderate	Authorised adult users; nearby participants, staff and volunteers	• The separate Workshop Risk Assessment applies in full whenever the workshop is used. • Workshop occupancy is limited to 8 persons under the current site rule and access is controlled. • Only authorised, competent users operate machinery; guards, interlocks, emergency stops and isolation controls must be in place. • The workshop THINK PINK restrictions and any machine-specific training/authorisation requirements are enforced. • Defective equipment is quarantined and not used.	• Confirm the current authorised-user/training list, machine-specific PUWER checks and workshop pre-use arrangements. • Adult group membership alone does not authorise workshop machinery use; communicate this clearly to new/returning members. <i>Owner / timing: Workshop Lead / H&S / Before use</i>
Cuts, splinters, eye injury or puncture wounds from hand tools, timber, sharp materials, swarf or project components. <i>Area: Workshop / hand tools / making projects</i> Initial: 9 High → Residual: 3 Moderate	Participants, staff and volunteers undertaking practical work	• Correct tools are selected, kept in good condition and used only for their intended purpose. • Workpieces are secured where appropriate; suitable eye/hand protection is used for the task while avoiding gloves near rotating machinery. • Materials are inspected for protruding nails, sharp edges or defects before handling. • Work areas are kept tidy and waste/offcuts removed safely.	• Use project/task-specific briefings for unfamiliar work and ensure participants receive supervision until competent. • Review first-aid provision for foreseeable workshop eye, cut and burn injuries. <i>Owner / timing: Workshop Lead / Activity Lead / Before practical work</i>
Respiratory/skin harm from wood dust, sanding dust, adhesives, paints, metalworking fluids, welding/soldering fume or other substances. <i>Area: Workshop / COSHH / airborne contaminants</i> Initial: 12 Very High → Residual: 4 Moderate	Workshop users and others nearby	• Workshop COSHH controls and Safety Data Sheets apply; source extraction/LEV is used where required. • Dust/fume is controlled at source and suitable cleaning methods are used; dry sweeping/blowing that raises hazardous dust is avoided. • Suitable PPE/RPE supplements, rather than replaces, effective engineering controls. • Higher-risk welding, brazing or similar processes follow the Workshop Risk Assessment and competent-user restrictions.	• Confirm extraction/LEV maintenance and examination records, substance inventory and task-specific COSHH assessments remain current. • Do not introduce new products/processes into group projects until their hazards and controls have been reviewed. <i>Owner / timing: Workshop Lead / H&S / On product or process change</i>

5. Gardening, outdoor and community-benefit activities

Hazard / activity	Who may be harmed	Controls to be in place	Further action / verification
Cuts, strains, infection or impact injury from gardening tools, soil/compost, plants, litter or manual handling. <i>Area: Garden / allotment / outdoor projects</i> Initial: 9 High → Residual: 3 Moderate	Participants, staff and volunteers	• Tasks and tools are matched to individual capability; tools are checked before use and stored safely afterwards. • Suitable gloves/footwear and hand hygiene are used where soil, organic material or sharp/rough items are handled. • Cuts are covered before soil/compost work and hands are washed before eating/drinking. • Heavy loads are reduced, split or moved using aids/team handling.	• Complete a task-specific assessment for powered garden equipment, significant digging/lifting, public-space work, contaminated land or other hazards beyond routine light gardening. • Confirm tetanus/medical advice is sought through normal healthcare channels after relevant contaminated puncture wounds rather than relying on the group to provide clinical advice. <i>Owner / timing: Activity Lead / Before gardening/community tasks</i>
Heat, cold, sun, rain, ice or high winds causing heat illness, dehydration, slips or other injury. <i>Area: Outdoor activity / weather</i> Initial: 6 High → Residual: 2 Low	Participants, staff and volunteers	• Weather and ground conditions are checked before outdoor activities and sessions are adapted, relocated or stopped if unsafe. • Drinking water, breaks and suitable clothing/sun protection are encouraged. • Additional consideration is given to people whose health, medication, mobility or age may increase susceptibility to heat/cold.	• Include weather in the activity lead's go/no-go decision and review conditions during longer outdoor work. <i>Owner / timing: Activity Lead / Before and during outdoor activity</i>
Collision, public interaction, sharps/litter, traffic or unfamiliar environmental hazards during community projects away from the facility. <i>Area: Community-benefit projects / public spaces</i> Initial: 12 Very High → Residual: 4 Moderate	Participants, staff, volunteers and members of the public	• Routine site controls are not assumed to apply away from the building; the activity lead checks the location and planned work. • Participants remain within agreed work areas and follow instructions on traffic, sharps, waste and public interaction. • Suitable PPE, first aid and communications are provided for the activity. • Partners/landowners are consulted where they control the site or create relevant hazards.	• Complete a separate activity/task assessment where hazards materially differ from normal group sessions, including litter picks, environmental work, events or work near roads/vehicles. <i>Owner / timing: Activity Lead / Before off-site community work</i>

6. Trips, volunteering and special activities

Hazard / activity	Who may be harmed	Controls to be in place	Further action / verification
Risks during trips, visits or days out including transport, unfamiliar premises, getting separated, falls, medical events or emergency changes. <i>Area: Off-site trips / visits</i> Initial: 12 Very High → Residual: 4 Moderate	Participants, staff, volunteers and others affected	- A separate trip/activity assessment is used where the hazards differ materially from routine adult-group sessions. - Attendance, emergency contact arrangements, relevant access/medical needs, transport, first aid and venue/provider information are considered before departure. - Participants receive clear meeting points/times and staff retain suitable communication arrangements. - The organisation's vehicle/driver controls apply when Brighter Futures transport is used.	- Use the current Brighter Futures off-site/trip assessment format and complete venue/transport-specific checks before each trip. - Record any learning, incidents or near misses and use it to improve future trips. <i>Owner / timing: Trip Lead / Before each trip</i>
Volunteer or participant takes on a task beyond their training, capability or agreed role, leading to injury or harm. <i>Area: Volunteering / member-led activities</i> Initial: 9 High → Residual: 3 Moderate	Participants acting as volunteers, staff, other users and public	- Tasks are explained and matched to capability; volunteers receive information, instruction and supervision proportionate to the risk. - Higher-risk activities such as machinery, work at height, hot work or driving require specific competence/authorisation and are not treated as ordinary volunteering. - Appropriate tools/equipment are provided and defects are reported. - Accidents and near misses involving volunteers are recorded and followed up.	- Keep role/task briefings proportionate but explicit for member-led community projects, fundraising events and practical work. - Confirm insurance/organisational approval before activities that materially extend beyond normal group delivery. <i>Owner / timing: Session Lead / Volunteer Lead / Before new tasks</i>
Staff or volunteers become isolated while opening/closing, supporting a distressed person, undertaking stores/yard tasks or responding to an incident. <i>Area: Lone / isolated working</i> Initial: 9 High → Residual: 3 Moderate	Staff and volunteers	- Staff maintain access to a phone/radio or other means of summoning help. - Higher-risk workshop, hot-work, driving or other tasks are not undertaken alone unless specifically assessed and authorised. - Opening/closing and isolated support situations are managed in line with organisational lone-working arrangements. - Staff seek assistance if behaviour, health or circumstances make solo intervention unsafe.	Confirm check-in/escalation arrangements and define which adult-group tasks are not permitted when only one worker/volunteer is present. <i>Owner / timing: Management / Before sign-off</i>

7. Adult groups pre-session health and safety checklist

Check	Activity / control	Notes / action
☐	Named session lead and sufficient staff/volunteer support confirmed for expected attendance and planned activities.	
☐	Rooms and access routes checked: floors, steps/ramps, lighting, seating, toilets, doors, cables and obstructions.	
☐	Emergency escape routes/final exits clear; staff know evacuation roles and any known assisted-evacuation arrangements.	
☐	First-aid equipment and emergency phone/communication available; relevant known health/access information available to authorised staff where needed.	
☐	Previous incidents, near misses, maintenance defects or welfare/safeguarding information requiring extra controls reviewed.	
☐	Hot-drink/refreshment area safe and kitchen controls confirmed if cooking or higher-risk food activity is planned.	
☐	Craft tools/materials suitable and in good condition; hazardous products labelled/controlled and ventilation/PPE available where required.	
☐	Workshop remains controlled; authorised users, maximum occupancy and relevant Workshop Risk Assessment controls confirmed before any practical work.	
☐	Manual-handling/setup tasks reviewed; trolleys/team handling used where required.	
☐	Outdoor/garden area checked where used; weather, surfaces, tools, clothing/water and participant capability considered.	
☐	Any trip, community project, performance, fundraiser or unusual activity has its own proportionate activity-specific assessment/briefing.	
☐	Staff/volunteer welfare, lone-working/check-in arrangements and safeguarding route confirmed.	
☐	Attendance remains within fire capacity, room layout and safe activity supervision limits.	

8. Staff and volunteer safety briefing - adult groups

Inclusive support and wellbeing

- Welcome participants respectfully and allow people to take part at a level that suits them, provided the activity can be undertaken safely.
- Do not make assumptions about age, disability, mental health or capability. Ask what support is useful and adapt the activity where reasonably practicable.
- If someone becomes distressed or unwell, stay within your role, obtain appropriate help and escalate urgent concerns.

Adult safeguarding and boundaries

- Follow the organisational safeguarding policy and designated reporting route. Record and pass on concerns; do not investigate allegations yourself.
- Respect privacy and confidentiality. Only share personal information where there is a legitimate need to do so.
- One-to-one conversations should be conducted in an appropriate setting with staff awareness and access to assistance where needed.

Health and safety

- Keep walkways/exits clear, deal with spills promptly and report defects.
- Do not ask anyone to lift, climb, use tools or undertake practical work beyond their capability or authorisation.
- Stop an activity if equipment, conditions, behaviour, staffing or a participant's condition makes it unsafe.
- Know the first-aid arrangements, alarm/evacuation procedure and how to summon emergency assistance.

Workshop and practical tasks

- Adult group attendance does not itself permit workshop machinery use. The Workshop Risk Assessment, occupancy limit and competence rules apply.
- Never bypass guards or safety devices. Remove defective equipment from use and tell the workshop/facilities lead.
- Use PPE only where appropriate to the task; remember that gloves can create entanglement risk around rotating machinery.

Food, crafts, trips and special activities

- Use the Kitchen Risk Assessment for cooking/higher-risk kitchen activity and follow food-hygiene/allergen arrangements.
- Use suitable, labelled craft products and control sharps/hot tools. Check new materials before use.
- Trips, community projects and unusual activities require a separate assessment when their hazards differ from routine group activity.

End of session

- Return tools/materials safely, clear access routes, check agreed areas and report defects/incidents/near misses before leaving.
- If something felt unsafe or did not work as planned, tell the session lead so controls can be reviewed.

9. Review basis, linked assessments and approval

This assessment is designed around the current public description of Brighter Futures adult groups and the activities associated with them. It should be verified with the people who lead and attend the groups, against the actual premises, current equipment, staffing and activities, before approval.

Current activity information reflected in this assessment

- Brighter Futures website: Men's Shed - Monday 10:00am to 2:30pm; Women's Shed - Wednesday 10:00am to 2:30pm.
- Published Men's Shed information: member-led peer support and social connection, with activities/projects including woodwork, gardening, music and crafts.
- Published Women's Shed information: informal social support, crafts and mosaic work, training, trips, fundraising and community-benefit projects.
- Brighter Futures published reports describe the adult groups as safe spaces intended to reduce isolation/loneliness, access support and enable volunteering and community participation.

Linked Brighter Futures assessments / documents

- General Risk Assessment - premises-wide controls, electricity, slips/trips, fire/flood, asbestos, manual handling, COSHH and work at height.
- Fire Risk Assessment and fire log / evacuation arrangements.
- Workshop Risk Assessment - machinery, PUWER, abrasive wheels, LEV, COSHH, noise/vibration, lifting equipment and workshop occupancy/competence.
- Kitchen Risk Assessment and food-safety/SFBB system.
- Vehicle / transport risk assessment and driver controls where Brighter Futures vehicles are used.
- Off-site trip / activity-specific risk assessments.
- Safeguarding, equality/inclusion, volunteer, code of conduct, lone-working/violence and first-aid arrangements where applicable.

External guidance used for this 2026 assessment

- HSE - Volunteering: guidance for employers, including task capability, supervision, training, equipment and incident follow-up.
- HSE - Village and community halls: legal responsibilities for safe premises, access/egress, equipment and substances.
- HSE - Slips and trips; manual handling; COSHH; work equipment; lone working; and violence/aggression guidance.
- Health and Safety at Work etc. Act 1974 and relevant regulations including Management of Health and Safety at Work, Manual Handling, PUWER, COSHH and Work at Height requirements where applicable.

Approval

Assessment reviewed by		Date	
Site verification completed by		Date	
Approved by		Date	
Next formal review due	31 August 2027	Earlier if	Significant change, accident/near miss, new activity/equipment or ineffective controls