

# Brighter Futures Trustee Meeting Minutes

**Date:** Tuesday, 7th April 2026

**Time:** 17:00

**Location:** Online

## Present

- Shane Owen
- Ken Lewis
- Julie Simmonds
- Caroline Allen
- Jamie Owen (part)

## Apologies

- Simon Poole

## Review of Previous Actions

- No outstanding actions from the previous meeting.

## 2. Policy Updates

- **Safeguarding Policy:**  
An additional supporting document has been created and shared with staff via Penny. This clarifies how the employee Code of Conduct links to the Safeguarding Policy.
- **Health & Safety Policy:**  
No updates.
- **Fire Risk Assessment:**  
Updates to follow upon completion of the new EICR.
- **Risk Assessments:**  
General assessments reviewed by employees. Updated versions to be circulated in May for final review.

## 3. Finance Report

**Financial Position (as of 27 March 2026):**

- Current Account: [REDACTED]
- Reserve Account: [REDACTED]
- Redundancy Account: [REDACTED]

### **Funding Updates:**

- **Gwynt-y-Mor (GYM):**
  - £25,000 funding ends March 2026.
  - Proposal to continue at £20,000 and match fund with 2.3k
  - Admin hours reduced from 16 to 13 per week from 1 April.
- **CADP (BCT):**
  - Fifth payment received.
- **Moondance Foundation:**
  - Volunteer Coordinator funding ends this month.
  - Report to be submitted shortly.
- **Co-op Funding:**
  - £500 received (£500 additional expected).
  - Allocated to music room equipment.
- **Rise Funding:**
  - £1,000 for youth activities.
  - £167 allocated to anti-social behaviour initiative.

### **Programme Updates:**

- **Winter Wellbeing (CoGoG):**  
Programme completed; final report due 10 April. Report completed awaiting approval
- **Community Engagement:**  
Gaming van and youth engagement initiatives reported as successful.  
Strong partnership working noted across local organisations.

## **4. Activity Summary**

- High attendance across all groups (Men's, Women's, Mixed Shed, Café).
- Activities included litter picking, music sessions, crafts, STEM activities, and wellbeing sessions.
- Café operating at full capacity; staffing pressures noted.
- Staff advised to carefully monitor numbers of youth and kids shed as they continue to grow

## **5. Kitchen & Food Provision**

- Increased meal provision across all groups, particularly youth.
- Continued delivery of cooking sessions and family engagement initiatives.
- Minor pest issue resolved; no ongoing concerns.
- Maintenance issues identified (extractor filters and minor repairs).

- Food prices are increasing significantly with now over 100 children / young people per session, Tim and Nick have been asked to review budgets and monitor.

## **6. Youth & Community Impact**

- Increased engagement in youth programmes and STEM activities.
- Positive behaviour observed during external trips and events.
- Case studies indicate improved confidence and social inclusion.
- New “quiet room” being created to meet needs of some CYP due to number increases.

## **7. Staffing & Volunteering**

- Ongoing volunteer support with one new volunteer onboarded.
- Youth worker training application submitted.
- Unable to afford accreditation for IIV renewal, but a commitment to maintain the same standards.

## **8. Upcoming Priorities (April 2026)**

- Submit Winter Wellbeing report.
- Deliver safety-focused youth sessions.
- Host Hustings event (14 April).
- Plan fundraising activity (Race for Life).
- Develop future cooking and engagement initiatives.
- Host new CEO's of DCC & DVSC and provide a tour to some Rhyl Groups

## **9. Key Risks / Actions**

- Uncertainty regarding future funding.
- Café staffing pressures.
- Building maintenance issues to be addressed.
- Building capacity issues remain a significant restriction.

## **10. Building Update**

- **FRA:** Understairs fire safety improvements underway.

- **Craft Room:** Adapted into a quiet/chill space to support young people, particularly those with sensory needs.
- **Gym:** New equipment installed; inductions being provided.
- **Roof:** No leaks reported since repairs completed—positive outcome following previous issues.
- **Music Room:** Reorganised; weekly sessions running. Youth band progressing well.
- **Surplus Food Collection:** Daily collection from local Co-op; food used for meals and community distribution.
- **EICR:** Expected completion within four weeks.

## 11. Assets

- Policies (Health & Safety and Safeguarding) addressed earlier in the meeting.
- **Fire Policy:** Review delayed pending completion of minor outstanding works.
- **Blocked Drains:** Works repaired but capital funding needed for upgrades.

## 12. Community Fleet

- Conwy minibus operating without major issues; partnership engagement planned.
- Futures minibuses (white and red) repaired and functioning well.

## 13. Storage Container

- Monthly cost increased to £80.
- Options for alternative storage under review, subject to land availability.

## 14. Any Other Business (AOB)

### Staffing & Volunteers:

- No major issues reported.
- New system of staff “ownership” noted as positive.
- Volunteer room upgraded with water supply and hot drinks.
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### Pride in Place Neighbourhood Board:

- Update provided on influencing and accountability work.

- Ongoing discussions with stakeholders and government department.
- Feedback noted regarding non-participation on the board.

**Wellington Community Centre:**

- Update provided, DCC do not intend to consult the local community.
- They intend to house their homelessness team in the building.
- No comment was made of use of alternative buildings available.

**15. Meeting Close**

**Time:** 19:10