**BF Committee**

**3rd May 2021**

**at the Brighter Futures, 34 Wellington Road, Rhyl.**

**Minutes**

**Present**:

Jayne Jones

Katy Park

Shane Owen

Jamie Owen, Stephen Johnson, Brian Penney, David Hampson,

**Apologies**:

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**Matters arising:**

# Discussions around the visit planned for this week, timing, format and planning all discussed.

**Personnel (staff and volunteers).**

# the new WCVA safeguarding review has been completed and filed on MEGA

# BDS checks now all updated

**Financials**

# Please see attached finance report

# Various grant funding discussed and prioritised, reports to be started after the visit.

# Building purchase options discussed and options for reducing ongoing costs reviewed, SO to research solar panels options for photo PV to reduce electricity costs.

**Safeguarding, Health & Safety**

# V4.1 of Covid19 risk assessment remains most current.

**Building matters**

# Police and Security will be coming over the next 2 days to audit the building

# The door entry code MUST be changed on the morning of the visit by SJ

# Fareshare delivery date needs to be confirmed asap, JJ to follow up and no orders on-line for delivery can be placed.

# Office and upstairs toilet to be sealed.

# Cleaning to be done on Wednesday.

**Any other business**

**Next meeting**

# Next meeting is set for 5pm 5th July 2021.