

# **BRIGHTER FUTURES ANNUAL GENERAL MEETING**

**15<sup>th</sup> November 2021**

**at the Brighter Futures, 34 Wellington Road, Rhyl.**

## **AGM Minutes**

The AGM was held at the Brighter Futures Facility on Wellington Road with all members attending solely for AGM proceedings. The AGM was held in accordance with the governing document.

### **Chair's Introduction**

Shane welcomed everyone to the AGM. The AGM is an important part of our governance and a necessary activity as a charity. Shane reminded those present that our website includes a section devoted to governance (hub) and this is our prime method of communication with members on all charity matters. Those without internet access are able to request information by post or ask for details in person from the office.

### **Meeting Particulars**

1. The chair explained that during the AGM, members of the charity will be asked to vote on a number of matters.
2. The chair advised that from the register of members attending the meeting that the AGM is quorate, with all members present.
3. No Apologies were received.
4. There were no matters arising for this meeting.

### **Annual Return**

A copy of the annual report and accounts were circulated to all members for review by Jayne, the report has been produced by Salisbury Accountants on behalf of the Trustees.

### **Trustee resignations**

The chair explained that all Trustees now retire from the Committee on rotation as required by the constitution but are eligible for re-election.

## **Trustee Elections**

The position of Trustee was opened to all members of the Charity, with each person present nominating their selected representative, each Trustee nomination was seconded by another member.

Jayne Jones – nominated by SO and seconded by KP

Julie Simmonds – nominated by JJ and seconded by KP

Jamie Owen – nominated by JS and seconded by KP

Katherine Park – nominated by JO and seconded by KP

Kenneth Lewis – nominated by KP and seconded by KP

Simon Poole – nominated by KL and seconded by KP

## **Acceptance of the Annual Report and Accounts.**

A motion to accept the AR and A was proposed by Katherine and passed unanimously by the membership.

## **AOB related to AGM business**

There was no AOB and the AGM closed, the next AGM will take place in October 2023

Minutes approved as a true record of the AGM

Dated \_\_\_\_\_

**BRIGHTER FUTURES  
Board meeting agenda**

<b>Date:</b>	
<b>Time:</b>	
<b>Location:</b>	

<b>Item</b>	<b>Description</b>	<b>Action</b>	<b>Time allotted</b>
1	Present and apologies		5
2	Declaration of interests		5
3	Review of actions from previous meeting		10
4	Approve minutes of previous meeting		5
5	<ul style="list-style-type: none"> <li><i>Operational plan update</i></li> </ul>		30
6	<ul style="list-style-type: none"> <li><i>Financial update</i></li> </ul>		20
7	<ul style="list-style-type: none"> <li><i>Projects update</i></li> </ul>		20
8	<ul style="list-style-type: none"> <li><i>Health, Safety &amp; Safeguarding</i></li> </ul>		20
9	<ul style="list-style-type: none"> <li><i>Building update</i></li> </ul>		20
10	Any other business		15
	Next meeting [Time, date and location of next meeting]		

2.5hrs